



Meeting of the BBC Fair Trading Committee

MINUTES

Wednesday 4 October , 2023

Virtual Meeting

ITEMS OF BUSINESS

1. Committee business
 - a) Apologies and conflicts of interest
 - b) Minutes of 20 April Fair Trading Committee
2. Quarterly Management Report
3. Deloitte Fair Trading Planning Report 2023/24
4. Fair Trading Risk and Assurance Report and Future Reporting Approach
5. IP and Content Sales
6. AOB

FAIR TRADING COMMITTEE MINUTES §4 October 2023

1. Committee business
 - a) Apologies and conflicts of interest
 - 1.1 There were no new conflicts of interest.
 - b) Minute of 20 April Fair Trading Committee meeting
 - 1.2 The minutes were approved .
 - 1.3 The Committee welcomed Chris Jones to his first meeting.
2. Quarterly Management Report
 - 2.1 The Committee discussed the Management Report.
 - 2.2 The Committee discussed the approach to the contract for external assurance which was currently held by Deloitte.
 - 2.3 The Committee endorsed the framework for applying the brand fee to BBC Studios agreed by Executive Committee following review by PWC. It would be applied from 1 April 2024 .
 - 2.4 The Committee noted progress with the SLA project. It was agreed that a list of those accountable for each SLA and the timeline for their completion should be provided to Leigh Tavaziva. The Committee also agreed that exploring whether any SLAs could be aggregated in order to make the process simpler would be a useful exercise .
3. Deloitte

- 4.2 The Committee noted the update on the key risk areas.
- 4.3 The Committee also discussed a proposal in the paper to adopt a more streamlined approach to reporting from the QRA Risk and Compliance team . In order to avoid duplication of the information presented to the Committee it was proposed that Policy would retain the monitoring role on key risks and adopt the current QRA compliance report format , whilst QRA would undertake independent assurance of key compliance risks.
- 4.4 The Committee agreed the future reporting approach.
- 5 IP and Content Sales
 - 5.1 The Committee considered a paper setting out the response to concerns raised by Ofcom in its Review of Studios relating to the treatment of the profits from those BBC Studios -